



METZ EVS



# Metz

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**Metz EVS Monthly Operations Report**

July 2022

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# Riverside School District



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# General Updates

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- The gutter project is complete at East Elementary. The snow stops are in place and the gutters have been repaired
- The Chiller Upgrade project is almost complete. Once the second chiller is installed, we will have Integritec initiate the water treatment program
- The summer cleaning is in full swing. Each room in each of the buildings are being addressed from the top down.
  - I. Each light has been opened, cleaned, and replaced as needed
  - II. Each window screen has been removed, windows and sills detailed
  - III. The furniture in each room has been completely removed, detailed, and put back as it was
  - IV. Each floor has been stripped and waxed or shampooed
  - V. At this point, we are approximately 75% complete. My target date of completion is August 26th
- We have moved (13) Teachers, including moving multiple teachers from East to West and West to East

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# General Updates (continued)

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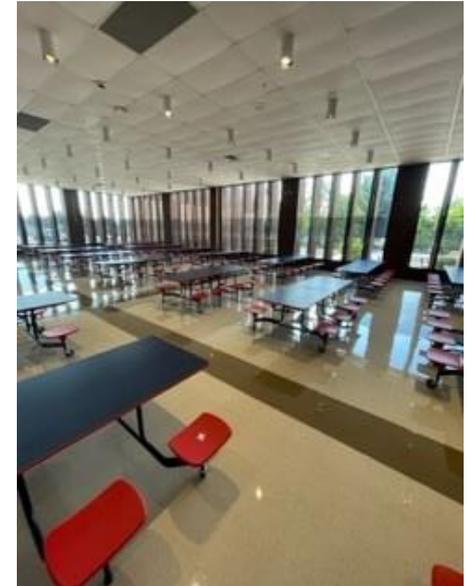
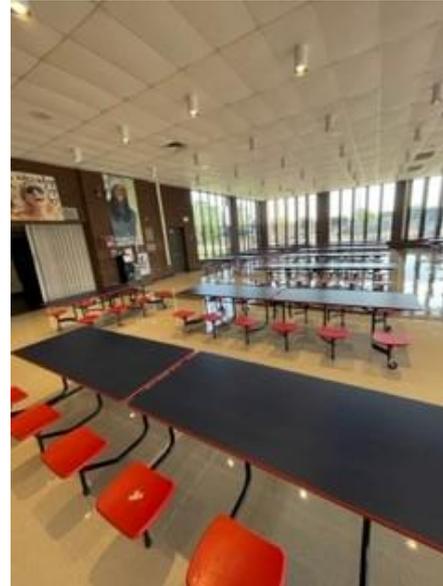
- We have assembled the new grass watering machine at the stadium for the football field. It has been running consistently through the heat wave
- We have repaired and replaced numerous fire extinguisher covers in the high school
- The cafeteria has been detailed including
  - I. Each of the windows being cleaned and squeegeed
  - II. The exhaust hood and filters being cleaned
  - III. The floor being detailed, stripped, and waxed
  - IV. The burnt-out bulbs being replaced
- Exterior landscaping is completed routinely
- 6 new mirrors have been installed at the fieldhouse weightlifting room

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# Cafeteria

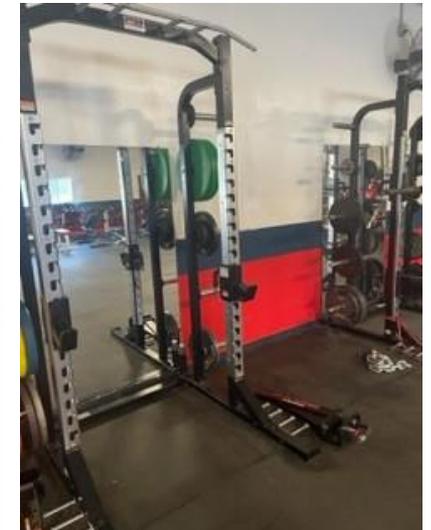


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# Fieldhouse

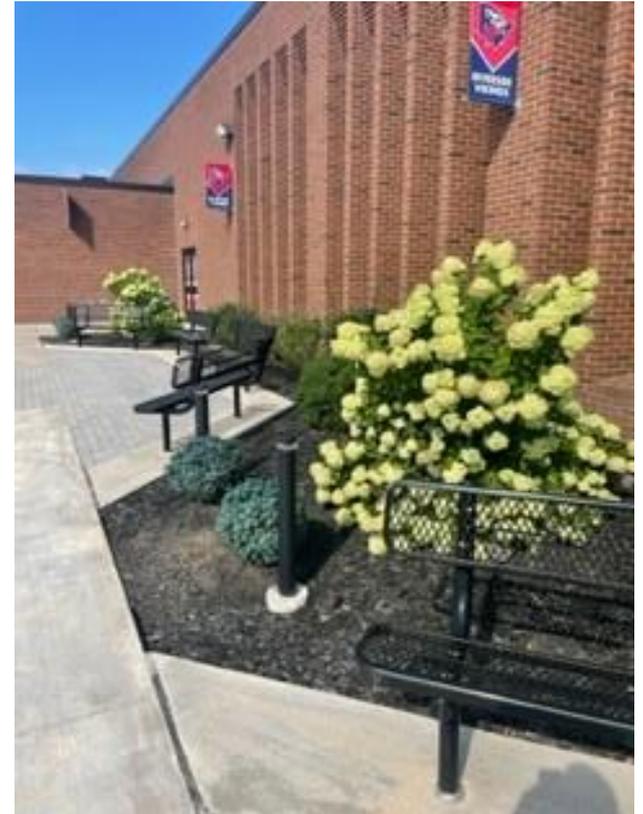


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# High School Projects



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## High School Summer Cleaning (continued)



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## High School Summer Cleaning (continued)



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# Completed Work Orders

590	Take the podium from storage and deliver to Lindsay	215 Classroom	Brian West	Completed	Brian West
591	Clean drain in AHU 8 Common Area H/S. Drain is leaking	300 Gymnasium	Brian West	Completed	Brian West
592	Change 3 ceiling tiles in the Common Area at the High School	300 Gymnasium	Brian West	Completed	Brian West
593	Clean all of the cafeteria windows with microfiber and then squeegee clean.	Cafeteria	Brian West	Completed	Brian West
594	Remove stained ceiling tiles and replace	Cafeteria	Brian West	Completed	Brian West
595	Vacuum and clean the diffusers and return air ducts	Cafeteria	Brian West	Completed	Brian West
596	Remove calcium deposits from the walls	Cafeteria	Brian West	Completed	Brian West
597	Remove and clean the red hanging décor in the cafeteria (8 pieces)	Cafeteria	Brian West	Completed	Brian West
598	Clean the exhaust hood, remove filters and clean	Cafeteria	Brian West	Completed	Brian West
599	Clean all of the air diffusers in the Cafeteria Kitchen	Cafeteria	Brian West	Completed	Brian West
600	Install blue carpet tile in the new build-out space in West	Administration Offices	Brian West	Completed	Brian West
601	Remove old heat booster from the Kitchen in the High School	Kitchen	Brian West	Completed	Brian West
602	Fix the leak in the sink next to the steamer	405 Multipurpose Room	Brian West	Completed	Brian West
603	Remove the old refrigerator from the area outside of the Kitchen	Multipurpose Room	Brian West	Completed	Brian West
604	Strip and Wax 2 Science rooms in Middle School	119 Classroom	Brian West	Completed	Brian West
605	Summer clean 10 classrooms and Faculty Room in the Middle School	101 Classroom	Brian West	Completed	Brian West
606	Deep clean boys, girls, and Faculty restrooms and mop/sink room (wax floor).	Girls Bathroom 100 Hall	Brian West	Completed	Brian West
607	Detail the walls, lockers, fountain areas and strip and wax hallways	100 Mechanical Room	Brian West	Completed	Brian West
608	Remove electrical outlet from the floor in the Kitchen (Cafeteria)	Cafeteria	Brian West	Completed	Brian West
612	Wipe down doors, windows, screens, walls, and vacuum in the new Autistic Area	Administration Offices	Brian West	Completed	Brian West
613	Remove the utility sink in the new band/ chorus room	509 Industrial Art Room	Brian West	Completed	Brian West
615	Move 13 teachers in West Elementary	Main Entrance	Brian West	Completed	Brian West
616	Detail hallways in the high school, lockers, walls, and doors	207 Administration Offices	Brian West	Completed	Brian West
617	Cut back the bushes at the Stadium on Main St	Main Football Field	Brian West	Completed	Brian West
618	Install 3 large mirrors at the fieldhouse and bolt 2 lifting machines	Main Football Field Training Room	Brian West	Completed	Brian West
619	Remove 2 pallets and garbage left over from IT laptop project	207 Administration Offices	Brian West	Completed	Brian West
620	Take 25 fold out chairs from 120 to the Auditorium from Unfinished	120 Music Room	Brian West	Completed	Brian West
622	Take the bulletin board from behind band room at East to West Elem.	401 Art Room	Brian West	Completed	Brian West
624	Install dryer vent in the high school cafeteria	Cafeteria	Brian West	Completed	Brian West
625	Fix eye wash station in Science Room 320	320 Physics Room	Brian West	Completed	Brian West
626	Remove 6 chairs from the Admin Bldg	207 Administration Offices	Brian West	Completed	Brian West
627	Load up the trash in bay 3 and take to the dumpster (chair, 3 bags, boxes)	Maintenance Garage	Brian West	Completed	Brian West
628	Get the floor scrubber from East and deliver to West Elementary	325 Janitors Closet	Brian West	Completed	Brian West
629	Replace 10 broken fire extinguisher covers and fix brackets on 22.	207 Administration Offices	Brian West	Completed	Brian West
630	Replace 3 fire extinguisher covers and fix 5 brackets	Elevator 1st floor	Brian West	Completed	Brian West

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# Completed Work Orders

## Work Order Report - Riverside School District/Metz, Taylor PA

This sheet was generated on 07/30/2022. Please use the TELS website to view the latest data.

WO #:	Summary	Area Name	Requested By	Status	Closed By
534	Band and Life skills move	403 Instrumental Music Room	Brian West	Completed	Brian West
402	Room Lock	304 Classroom	Brian West	Completed	Brian West
535	Remove log computer table from room 103 in Middle School.	103 Classroom	Brian West	Completed	Brian West
457	Wire run at West	Kitchen	Brian West	Completed	Brian West
561	Deliver 17 cases of paper to East Elementary	405-B Multipurpose Room Closet	Brian West	Completed	Brian West
560	Deliver 40 cases of paper to the high school	212 Library	Brian West	Completed	Brian West
562	Paint lines on soccer field at the High School	Practice Football/Track Field	Brian West	Completed	Brian West
563	Get soccer nets from the Unfinished Area and set up on the practice field	Storage Room beside 105	Brian West	Completed	Brian West
564	Pull weeds from the landscaping area in front of high school	207 Administration Offices	Brian West	Completed	Brian West
565	Cut grass at the high school, track, soccer practice field, West Elem	207 Administration Offices	Brian West	Completed	Brian West
566	Cut grass and trim at East Elementary	201 School Offices	Brian West	Completed	Brian West
567	Clean up broker branches and debris along the access road at the H/S	Maintenance Garage	Brian West	Completed	Brian West
568	Replace the head on the Echo weed wacker	Maintenance Garage	Brian West	Completed	Brian West
569	Change the heads of 2 Echo to speed feed heads	Maintenance Garage	Brian West	Completed	Brian West
571	Remove old flag and replace at the Admin Building	Administration Offices	Brian West	Completed	Brian West
572	Detail the Fieldhouse - lifting area, lockers, restrooms, meeting room	Main Football Field Training Room	Brian West	Completed	Brian West
573	Remove planter from the front of the high school, remove dirt, plan refill	207 Administration Offices	Brian West	Completed	Brian West
574	Cut back and remove the brush along the fence line at West Elem	Main Office	Brian West	Completed	Brian West
575	Repair the plumbing issues in the Touchdown Club and Band Stand	Main Football Field	Brian West	Completed	Brian West
576	Meet All American Flooring to commence basketball court waxing	300 Gymnasium	Brian West	Completed	Brian West
577	Clean out storage closet at East Cafegymnasium	405 Multipurpose Room	Brian West	Completed	Brian West
578	Clean out the roll off container at East and place the old cafe tables inside	405 Multipurpose Room	Brian West	Completed	Brian West
579	Take 15 boxes of books from the Library to the Taylor Borough Library	212 Library	Brian West	Completed	Brian West
580	Check out room 116. Report of flying ants.	117 Classroom	Brian West	Completed	Brian West
582	Take 2 boxes of confidential student files to East room 303	Guidance Office	Brian West	Completed	Brian West
583	Empty shredder at the Admin Building for Reba	Administration Offices	Brian West	Completed	Brian West
584	Uncrate and assemble new field watering machine at the Stadium	Main Football Field	Brian West	Completed	Brian West
570	Accept delivery of and construct conference room table at the Admin Bldg	Administration Offices	Brian West	Completed	Brian West
585	Take 3 cabinets and 2 tables from the multipurpose room to Grace's room at East	405 Multipurpose Room	Brian West	Completed	Brian West
586	Take 2 filing cabinets from storage to Donat's room	304 Classroom	Brian West	Completed	Brian West
587	Take 2 bookshelves from the gym to Fultz and Smith	107 Classroom	Brian West	Completed	Brian West
588	Deliver 1 table and 12 chairs to DeAngelo's room	506 Classroom	Brian West	Completed	Brian West
589	Bring 4 tables and 1 bookshelf to Aniska, Miller, and Insalaca	305 Classroom	Brian West	Completed	Brian West

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# July Tasks

## Work History Report - Riverside School District/Metz, Taylor PA

Report Created on August 8, 2022 at 12:04 PM

Due Date Timeframe: Last 3 Months

Building: All Buildings

Category: All Categories

Completion Status: All

Documentation Status: All

Task Type: All

Task Type	Building	Due Date	Category	Task Description	Task Completion
Regulatory	Riverside School District	7/31/2022	Fire Suppression	Ansul Systems: Owner's Inspection	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Detectors - Smoke	Detectors: Test battery operated smoke detectors	Done on-time by Brian West 7/4/2022
Preventive	Riverside School District	7/31/2022	Dishwashers	Dishwashers: In-house inspection	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Doors	Doors, Locks & Alarms: Corridor - Doors	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Doors	Doors, Locks & Alarms: Test operation of doors and locks.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Elevators	Elevator: Firefighters' Emergency Operation Testing	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Emergency Lighting	Emergency Lighting: Check illumination of exit lighting and exit signs.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Emergency Lighting	Emergency Lighting: Conduct a 30 second functional test.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Fire Alarm System	Fire Alarm System: Conduct routine test of fire alarm system	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Fire Extinguishers	Fire Extinguishers: Check and initial fire extinguishers	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Fire Sprinkler System	Fire Sprinkler System: In-house inspection.	Done on-time by Brian West 7/4/2022
Preventive	Riverside School District	7/31/2022	Grease Traps	Grease Trap: Inspect grease trap	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Oxygen Systems	Oxygen Storage: Gas Equipment - Cylinder and Container Storage	Done on-time by Brian West 7/4/2022
Preventive	Riverside School District	7/31/2022	Roof	Roof: Regular maintenance and safety inspection.	Done on-time by Brian West 7/4/2022
Loss Prevention	Riverside School District	7/31/2022	Safety Committee	Safety Committee: Conduct July Safety Committee Meeting	Done on-time by Brian West 7/4/2022
Preventive	Riverside School District	7/31/2022	Vehicles	Vehicle Inspection: Safety inspection	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/31/2022	Water Systems	Water Systems: Inspect eye wash stations.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/30/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/30/2022	Power Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Done on-time by Brian West 7/4/2022

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# July Tasks

Regulatory	Riverside School District	7/30/2022	Temperatures	Temperatures: Test and log air temperatures	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/30/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/30/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/23/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/23/2022	Power Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/23/2022	Temperatures	Temperatures: Test and log air temperatures	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/23/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/23/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/16/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/16/2022	Power Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/16/2022	Temperatures	Temperatures: Test and log air temperatures	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/16/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/16/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/9/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/9/2022	Power Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/9/2022	Temperatures	Temperatures: Test and log air temperatures	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/9/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/9/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/2/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Done on-time by Brian West 7/4/2022



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# July Tasks

Regulatory	Riverside School District	7/2/2022	Power Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/2/2022	Temperatures	Temperatures: Test and log air temperatures	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/2/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Done on-time by Brian West 7/4/2022
Regulatory	Riverside School District	7/2/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Done on-time by Brian West 7/4/2022



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# Staffing

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- Maintenance A Techs – Jason Bittenbender, Dave Arneil
- Maintenance B Techs – Mohamed Ganim,
- Maintenance C Techs (1<sup>st</sup> shift) – Matt Wood, John Koytek
- Maintenance C Techs (2<sup>nd</sup> shift) - Kayla Pacuilli, Taylor Pacuilli, Terri Jones, Ron Ochwat, Helene Czerw, Michelle Lokuta, Ed Harvey, Donald Sparacino, Kayla Megotz, Jaliza Chaplin

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# Scheduled Projects

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- East hallway floors have years of wax built up and will need to be stripped multiple times to get back to the tile and remove the bubbles present in the floor
- I will be project managing the West Library build-out, it will be completed around the 3<sup>rd</sup> week of August
- The East Multi-purpose floor project will be completed in August

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# Employee Recognition

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- This month I would like to recognize Bill Davis. Bill has been with the District for approximately 3 years. He has been instrumental assisting with the Summer Cleaning Program. Bill has been helpful with bridging the gap with the new employees. Unfortunately, he will be leaving us on August 5<sup>th</sup>. We wish him luck in his new position.

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